

CARRIZO SPRINGS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

2023-2024 SEMI-MONTHLY PAYROLL SCHEDULE

APPROVED DATE: 7/31/2023

<u>MONTH</u>	<u>BEGIN DATE</u>	<u>END DATE</u>	<u>TIMESHEETS DATE DUE TO PAYROLL OFFICE</u>	<u>REGULAR PAY DATE</u>
September	Sunday, August 13, 2023	Saturday, August 26, 2023	Wednesday, September 6, 2023	Friday, September 15, 2023
	Sunday, August 27, 2023	Saturday, September 9, 2023	Wednesday, September 20, 2023	Friday, September 29, 2023
October	Sunday, September 10, 2023	Saturday, September 23, 2023	Wednesday, October 4, 2023	Friday, October 13, 2023
	Sunday, September 24, 2023	Saturday, October 7, 2023	Wednesday, October 18, 2023	Tuesday, October 31, 2023
November	Sunday, October 8, 2023	Saturday, October 21, 2023	Wednesday, November 1, 2023	Wednesday, November 15, 2023
	Sunday, October 22, 2023	Saturday, November 4, 2023	Wednesday, November 15, 2023	Thursday, November 30, 2023
December	Sunday, November 5, 2023	Saturday, November 18, 2023	Wednesday, December 6, 2023	Friday, December 15, 2023
	Sunday, November 19, 2023	Saturday, December 2, 2023	Wednesday, December 20, 2023	Friday, December 29, 2023
January	Sunday, December 3, 2023	Saturday, December 16, 2023	Wednesday, January 3, 2024	Monday, January 15, 2024
	Sunday, December 17, 2023	Saturday, January 6, 2024	Wednesday, January 17, 2024	Wednesday, January 31, 2024
February	Sunday, January 7, 2024	Saturday, January 20, 2024	Wednesday, January 31, 2024	Thursday, February 15, 2024
	Sunday, January 21, 2024	Saturday, February 3, 2024	Wednesday, February 14, 2024	Thursday, February 29, 2024
March	Sunday, February 4, 2024	Saturday, February 17, 2024	Wednesday, March 6, 2024	Friday, March 15, 2024
	Sunday, February 18, 2024	Saturday, March 2, 2024	Wednesday, March 27, 2024	Friday, March 29, 2024
April	Sunday, March 3, 2024	Saturday, March 23, 2024	Wednesday, April 3, 2024	Monday, April 15, 2024
	Sunday, March 24, 2024	Saturday, April 6, 2024	Wednesday, April 17, 2024	Tuesday, April 30, 2024
May	Sunday, April 7, 2024	Saturday, April 27, 2024	Wednesday, May 1, 2024	Wednesday, May 15, 2024
	Sunday, April 28, 2024	Saturday, May 11, 2024	Wednesday, May 15, 2024	Friday, May 31, 2024
June	Sunday, May 12, 2024	Saturday, May 25, 2024	Wednesday, May 29, 2024	Friday, June 14, 2024
	Sunday, May 26, 2024	Saturday, June 15, 2024	Wednesday, June 12, 2024	Friday, June 28, 2024
July	Sunday, June 16, 2024	Saturday, June 29, 2024	Thursday, June 27, 2024	Monday, July 15, 2024
	Sunday, June 30, 2024	Saturday, July 13, 2024	Wednesday, July 17, 2024	Wednesday, July 31, 2024
August	Sunday, July 14, 2024	Saturday, July 27, 2024	Wednesday, July 31, 2024	Thursday, August 15, 2024
	Sunday, July 28, 2024	Saturday, August 10, 2024	Wednesday, August 14, 2024	Friday, August 30, 2024

Please make sure all necessary payroll information is submitted to Payroll Dept. by the **DUE DATE no later than 10:30 a.m.**

There will be no exceptions.

*******If payroll is due during a Holiday please turn in before you leave for the Holidays.**

Items submitted after the due date will be processed on the subsequent check run

AESOP will be pulled Tuesday after the Due Date